Form DR.-C Application for initiating the dissertation evaluation and defence procedure

(to be delivered to the Postgraduate Doctoral Study Programme Committee)

|  |  |
| --- | --- |
| **Application for initiating the dissertation evaluation and defence procedure** | |
| First name: |  |
| Last name: |  |
| Father's (Mother's) name: |  |
| Date of birth: |  |
| Place and country of birth: |  |
| Personal identification number (OIB): |  |
| Address: |  |
| Phone number: |  |
| E-mail: |  |
| Mentor: |  |
| Dissertation title: |  |
| Class, register number and date of dissertation topic approval at the Faculty Council session: |  |
| Class, register number and date of dissertation topic approval at the Senate session: |  |
| I declare that I have successfully passed all mandatory exams and that I have autonomously prepared and completed the proposed dissertation according to the Regulations on Doctoral Studies at the University of Zagreb, Faculty of Forestry and University Form DR.SC.-08 | (doctoral candidate signature) |
| Date: | Click here to enter a date. |

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1. I agree with the initiation of the procedure for the evaluation of the dissertation.

Zagreb, \_

Mentor

2. It is confirmed that the candidate has been enrolled in and has been examined in all the semesters, that the enrolled courses are in compliance with the application and the Faculty Council decision, and that the doctoral candidate has successfully passed all exams and collected the required number of ECTS credits (Attachment 1: Table of passed exams with achieved ECTS credits).

Zagreb,

Head of Student Registry

3. It is confirmed that the candidate has collected the required number of ECTS credits from the third credit group specified in the education plan and programme of the doctoral study programme Forestry and Wood Technology (Attachment 2: Table of collected ECTS credits in the third credit group).

Zagreb,

Coordinator of Postgraduate

Scientific University Study Programme

4. Education expenses are fully covered.

(Verification is not required for candidates whose study programme expenses are covered by the Science and Higher Education System)

Zagreb,

\_ Head of Accounting and Finance Office

5. There are no obstacles to initiating the dissertation evaluation and defence procedure.

Zagreb,

\_ Head of Postgraduate

Scientific University Study Programme

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Attachment 1: Table of passed exams with achieved ECTS credits

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Teacher | Course | Grade | ECTS |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |
| 6. |  |  |  |  |
| 7. |  |  |  |  |
| 8. |  |  |  |  |
| 9. |  |  |  |  |
| 10. |  |  |  |  |
| 11. |  |  |  |  |
|  | | | **Total:** |  |

Verifies and compares with the original (student transcript book and exam application forms in the student registry):

\_ \_

Head of Student Registry

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Attachment 2: Table of collected ECTS credits in the third credit group

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Scientific activity / publications | ECTS | Achieved  ECTS | List of activities / publications |
| 1. | Scientific project management  (for young scientists) | 20 |  |  |
| 2. | Participation in national scientific projects | 5 |  |  |
| 3. | Participation in international scientific projects | 10 |  |  |
| 4. | Scientific paper published in a journal from A1 group | 35 (A\*)  15 (K\*) |  |  |
| 5. | Scientific paper published in a journal from A2 group | 20 (A\*)  10 (K\*) |  |  |
| 6. | Presentation at an international scientific conference (A3) | 15 (A\*)  5 (K\*) |  |  |
| 7. | Poster at an international scientific conference | 10 (A\*)  4 (K\*) |  |  |
| 8. | Presentation at a national scientific conference | 8 (A\*)  3 (K\*) |  |  |
| 9. | Poster at a national scientific conference | 6 (A\*)  2 (K\*) |  |  |
| 10. | Other publications (according to the evaluation of the Head of the Study Programme | 0-10 |  |  |
| 11. | Defence of dissertation topic | 10 |  |  |
| 12. | Patents, books and book sections (according to the evaluation of the Head of the Study Programme) | 0-15 |  |  |
| 13. | Writing the dissertation | 30 |  |  |
| 14. | Writing the dissertation in English | 10 |  |  |
| 15. | Writing the dissertation according to Scandinavian model | 10 |  |  |
| 16. | Awards, acknowledgments and similar (according to the evaluation of the Head of the Study Programme) | 0-10 |  |  |
| 17. | Scientific training abroad (up to 1 month) | 10 |  |  |
| 18. | Scientific training abroad (1 to 3 months) | 20 |  |  |
| 19. | Scientific training abroad (more than 3 months) | 30 |  |  |
| 20. | Participation in instruction  (course/semester) | 5 |  |  |
| **Total amount of ECTS credits achieved:** | | |  |  |

Instructions for the application of the third credit group table:

a) \* A – first author, K – co-author

b) Scientific papers written in one of the world languages published in highly ranked journals (a1 group) when a PhD candidate is first or only author will be awarded with 35 ECTS credits each, and in the case of co-authorship with 15 ECTS credits each. If a candidate publishes a paper in the most prestige journals such as *Science* and *Nature* or their equivalents in the field of biotechnology, head of the study programme will award him/her with additional 10 ECTS credits in the section 14. Awards, acknowledgments and similar.

Date:

Verifies and compares with originals:

Coordinator for Forestry / Wood Technology

at the Postgraduate Scientific University Study

Programme of Forestry and Wood Technology

Verifies:

Head of Postgraduate Scientific University Study Programme of Forestry and Wood Technology